

14 January 1969

STATINTL

MEMORANDUM FOR: [REDACTED] CIA Records Management Board

SUBJECT : Purge of Inactive Records.

1. Recently the Support Staff of the USIB Information Handling Committee was transferred to the NIPE Staff. This Committee was formerly known as CODIB and initiated and completed an extensive study called the "Staff Community Information Processing Study (SCIPS)." The completed survey forms, special memoranda, briefing folders, catalogs and extra copies of the six volume final report have been sent to the archives. The total amount is 56 cartons.

2. The Support Staff now feels that most of the extra copies of the final report can be destroyed and is intending to review the other material in the belief that there is need to retain certain memoranda and forms. This will be done in the near future. However, it is not possible at this time to estimate the amount of released space. It may amount to the equivalent of 20 to 25 cartons.

3. One point to be made is that these are USIB/CODIB papers and not exclusively CIA records.

4. I will report again as soon as I have further information.

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A/D/DCI/NIPE

STATINTL